

Space Reservation Form

No Dig India Show 2019

11th & 12th December 2019

Aerocity, Opposite Pullman Hotel,
Indira Gandhi International Airport, New Delhi, INDIA



A. Exhibiting Company

Company Name:.....
Address:.....
City:..... Pincode:..... State:..... Country:.....
Phone:..... Mobile:..... Fax:.....
Email:..... Website:.....
Contact Person:..... Designation:.....
Joint venture partner(s) / Overseas principals / Co-exhibitors:.....
(Kindly enclose the copy of such agreement.)
GST No:.....

B. Space reservation: Stand No.:

Space	Indian Registered Company Rate/Sq. Mtr.	Company Registered Outside India Rate/Sq. Mtr	Area in SQM	Total
IndSTT Members	Rs. 10,000/-	US\$ 350/-		
Non-Members	Rs. 12,000/-	US\$ 400/-		

SGST 9% _____

CGST 9% _____

Amount Payable _____

C. Modes of Payment: Cheque Bank Draft Wire Transfer Amount:..... Payments made by Cheque / Bank draft to be drawn in favour of 'Indian Society for Trenchless Technology' payable at New Delhi, India
Cheque / Bank Draft Number..... dated on (Bank)
For payment by wire transfer please see details below:

Advance 50% to be made immediately along with this Space Reservation Form; Balance 50% to be made on or before 45 days of receipt of invoice.
Bookings without 50% advance will be treated as blocking only and the same will be released 15 days from the date of blocking on non-receipt of the advance.

FUND TRANSFER/RTGS/NEFT IN INDIA	
Name of Bank	The Federal Bank Ltd.
Bank Branch/Branch Address	G. 1 - 6, Satkar Building, 79,80, Nehru Place, New Delhi-110019
Name of Beneficiary	Indian Society for Trenchless Technology
Type of Account	Saving
Account No.	13020100203697
IFSC Code	FDRL0001302
MICR No.	110049005

WIRE TRANSFER IN US (\$)	
Remittance through Bank	Standard Chartered Bank, 1095 AVENUE OF THE AMERICAS New York 10036
SWIFT Address	SCBLUS33
Beneficiary Bank	Federal Bank Ltd, Cochin
SWIFT Address of Beneficiary Bank	SWIFT Code: FDRL IN BB IBD A/c No. 3582021646001 / Fedwire routing 026002561
Name of Beneficiary and Account No.	Indian Society for Trenchless Technology A/c No: NDLD/13020100203697

D. Declaration:

We have read the exhibition Terms & Conditions (mentioned overleaf) and in the event of the application being accepted (wholly or in part), we undertake to observe and be bound by them. By signing a copy of this Space Reservation Form, we are hereby confirming our participation in No Dig India Show 2019. On receipt of the signed Space Reservation Form, an Invoice will be raised by the Organiser and we will be liable to pay the same.

Name:.....

Designation:.....

Date:

Signature & Company Seal

After completing kindly forward this form to:

Indian Society for Trenchless Technology, 908 Hemkunt Chambers, 89, Nehru Place New Delhi – 110019, India.

Tele : 011-47670800 Fax: 011-41617863 Email: indstt@gmail.com

www.indstt.com

Terms and Conditions for Participation

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- APPLICATION FOR SPACE:** All applications for participation as an Exhibitor shall be made on the prescribed Space Reservation Form. The form shall be submitted to the Organizer. The Organizer has the sole right to determine the eligibility of any prospective participant (Exhibitor) to take part in the exhibition.
- ALLOCATION OF SPACE:** The Organiser has the sole right to allot appropriate space (by way of stall or open space) to an Exhibitor. The Organizer further reserves the right to reallocate the Exhibitor to any other space or stall(s) than that was first allocated. Please note, for structural reasons pillars and supports are fundamentally included in the calculated stand area without entitlement to reduction. The stand rent is paid merely for the rented area, i.e. other installations or extensions are not included in this rent. The decision of the Organizer with regard to the allocation of space shall be final and binding on the Exhibitor.
- EXHIBIT MOVEMENT:** All vehicle movement will be stopped 36 hours before the start of the event for outdoor area which will be cordoned off to set right the pathway and carryout other infrastructure work to make exhibitors and their customers (visitors) more comfortable. Please plan your logistics and display material movement accordingly as there will strictly be no relaxation. We seek your utmost co-operation and support please.
- All work towards completion / setting up of booth by exhibitors to be completed by 2 pm of 10th December 2019.
- Booth fabrication Vendor Registration is compulsory for all exhibitors.
- FAILURE TO OCCUPY SPACE:** Should an Exhibitor fail to occupy allotted space by the date and time specified for installation of exhibits, the Organizer would be at liberty to take over such space and reallocate and / or use the same as the Organizer deems fit. No refund will be given for last minute cancellation.
- HANDLING AND CARE OF EXHIBITS:** The Organiser shall bear no responsibility for damage to the Exhibitor's property or lost shipments nor moving costs. Failure of exhibits to arrive in time for the exhibition is not a cause for cancellation of space contracted and the Exhibitor will be liable to pay the space cost in full.
- EXHIBITION DISMANTLING & WRAP UP:** Exhibitor will vacate and hand over the exhibit space to the Organizer by 10PM on 12 December 2019 as it was handed over to the Exhibitor at the time of setup. Exhibitor will also have to make sure that all the exhibits and booth setup structure are not occupying any space in the exhibition venue after 11:59PM on 12 December 2019. Failing to which they will have to pay fee to the venue Owner as prescribed by them.
- DAMAGE TO PROPERTY:** The Exhibitor is liable for any damage caused to the building, floor, walls, panels, carpeting and / or to standard items and fittings provided within the booths. The Exhibitor may not apply paint, adhesive or any such material, which would damage the fittings, fixtures and furniture provided by the Organiser. Rights to further claims for damages shall be reserved.
- EXHIBITOR'S PROMOTIONAL ACTIVITIES:** All sales or sales promotion activities by the Exhibitor including the handing out of literature, brochures, samples, handouts, etc. must be confined to the designated booth of the Exhibitor. The Organiser directly prohibits any such promotional activities to be carried out by the Exhibitor in the passages, aisles etc. that may tend to obstruct attendees from visiting other booths, exhibits, etc.
- NOISE & SMELL:** The Exhibitor will not be permitted to display anything, which causes offensive levels of noise, smell or other effects of pollution.
- SAFETY:** The safety of Exhibitors, attendees as well as that of exhibits is of paramount importance. Consequently the Exhibitor must scrupulously comply with all relevant fire and other safety regulations. All electrical wiring and electrical fittings must conform to or be better than appropriate standards and no improper joints, lack of fuses, switches and other unsafe devices will be permitted. No inflammable, poisonous, explosives (including gas cylinders) or radioactive material shall be used without the approval in writing of the relevant authorities as well as the Organiser. To ensure clear access to safety and fire exits, no obstructions or display materials will be allowed in any of the aisles or passages.
- SECURITY:** The general security of the show / exhibition grounds is arranged by the Organiser without liability for losses or damage. The Exhibitors themselves are responsible for the supervision and guarding of their stand. This also applies during the stand construction and dismantling periods, before the start and after the close of the event. For the security of the stand during night hours the Organiser recommends appointing security at the Exhibitor's expense from the official security agency responsible for the event / exhibition. However, the organisers are not responsible for any theft, pilferage, loss or damage of any material goods or properties belonging to individual exhibitors at any time before, during or after the exhibition for any reason or cause whatsoever.
- INSURANCE:** The Exhibitor is strongly advised to ensure adequate insurance covers including extra territorial coverage for property damage, public liability, theft, fire, etc.

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23. The organisers will in no way be responsible for any loss or damage to the stand or the equipments.
24. **RIGHTS OF ADMISSION:** The Organiser may at their discretion, frame or amend the rules regarding Rights of Admission to the exhibition taking into account the best interests of the Exhibitor and attendees as also existing rules and regulations in this matter of the landlord of the venue of the exhibition.
25. **TERMINATION / POSTPONEMENT OF EXHIBITION:** The Organiser reserves to themselves the absolute right without assigning any reason, force majeure or otherwise, to cancel or postpone the exhibition (or part thereof) or its commencement of continuance and appropriately may terminate this contract. If the Organiser terminates this contract and / or the exhibition (or part thereof), then the Organiser has the right to retain such part of amounts received from the Exhibitor as shall be adequate to compensate the Organiser for expenses incurred until the time of termination of contract.
26. **FORCE MAJEURE:** The Organiser shall not be liable for delay or failure of performance with respect to this Subscription caused by an act of God, action by any governmental or quasi - governmental entity, fire, flood, insurrection, riot, explosion, embargo, strikes whether legal or illegal, labour or material shortage, transportation interruption of any kind, work slowdown, or any condition beyond the control of organizers ("Force Majeure Events"). In such events, The Organiser shall be entitled to retain such portion of the contract price as required to compensate the Organiser for expenses incurred up to the time of the force majeure event.
27. **INFRASTRUCTURE FAILURE:** The Organiser shall not be responsible for any air-conditioning or electricity failure, theft, any act, law or requirements of public authority or other causes.
28. **AMENDMENT OF RULES:** Any matter (s) not specifically covered herein shall be subject solely to the decision of the Organiser, who shall also have full power in the matter of interpretation, amendment and enforcement of all said rules and regulations. Further any such amendments when made and brought to the notice of the Exhibitor shall be and become part of these rules and regulations hereof as though duly incorporated and subject to all the conditions stipulated.
29. **NON OBSERVANCE / DEFAULT:** In the event of non-observance of or default on any of the terms herein, including without limitation any rules or regulations framed pursuant to this contract, the Organiser shall have the right to terminate this contract without notice and retain all amounts received on account as liquidated damages. On such termination, the Exhibitor must close his booth and remove himself and his exhibits from the exhibition.
15. **NO VERBAL AGREEMENT:** No verbal agreement between the Organiser and Exhibitor is tenable unless the same is confirmed in writing.
16. **LIMITATION OF LIABILITY:** The Exhibitor hereby agrees to indemnify and hold harmless the Organiser, endorsees, sponsors, venue landlord and their officers, employees and representatives against all action, claims, proceedings, expenses, damages and costs whatsoever resulting from its participation in the exhibition and occupation of space contracted for by reason of personal injuries, death, property damages, etc. Exhibitor further agrees to indemnify the Organiser against and hold them harmless for any claims and for all damages, costs and expenses including all legal fees and settlements incurred in connection with such claims arising out of the acts or the negligence of the Exhibitor, his officers, employees or representatives.
17. **JURISDICTION:** The place of jurisdiction for any disputes about or arising from this contract is Bangalore.
18. **AGREEMENT TO THESE RULES:** The Exhibitor for himself or themselves, his employees, agents and representatives agrees to fully abide by the foregoing rules and by any amendments that may be put into effect by the Organiser.
19. In the Indoor area (Halls) participants cannot grout / excavate the floor area, no vehicle movement with metal crawlers, no engine operation which uses combustion process and no high level of noise / vibration. These are to comply with venue regulations please.
20. Companies to pay 100% advance within 45 days from date of receipt of Invoice. Non-payment within stipulated time period will result in release of the stall allotted and the same will be allotted to an interested company.
21. Reduction of stall size - When a company wishes to reduce the size of the stall after choosing location, or after sending the application or making necessary advance payment, INDSTT reserves the right to relocate the company and will not be able to retain the original location booked by them. This brings lot of inconvenience and disappointment to other exhibitors. Organizer reserves the right to change / modify the layout, allot or re-allot any stall and finalize the layout.
22. Indoor hall is added with state-of-the-art fair facilities.
 - a. Option for Exhibitors to have limited branding elements for the stall suspended from the ceiling (with prior permission)
 - b. Facility could have large exhibits display also.
 - c. Fully air-conditioned
 - d. Option to hang branding units from the roof

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30. Exhibition venue is provided for a limited time and any extra possession leads to extra venue rental. To secure this rental, exhibitors displaying heavy equipment's, are required to deposit a non-interest-bearing refundable security deposit of Rs. 50,000/-. This security amount shall be returned to the exhibitor on moving out their heavy equipment's on time as per the event guidelines within 14 days from the date of equipment movement from the venue.
31. Exhibitors hiring external agencies/vendors to fabricate stall will have to register them with the Organizer. The Fabricating vendor has to deposit a non-interest-bearing refundable security deposit of Rs. 25,000/-. Failure to complete all fabrication work before the stipulated timeline, removal of debris and waste materials and non-adherence to rules will result in forfeiture of the deposit. It is stipulated to ensure fabricating companies do not take too many contracts in one exhibition where they cannot complete the stall in time resulting in discomfort to exhibitor and organizer. The process of Refund if fabricator complies to norms will be done 14 days after the event.
32. The organizer reserve the rights to alter the exhibition floor plan any time as be required.
33. In case of any dispute, the decision of the Organizing Committee of NDIS 2019 will be final and binding.

Signature & Company Seal