

IndSTT

Student Chapter Charter

Article I: - Name & Address

Section 1:

The name of the Chapter shall be _____ [name of the institution/ university]
Student Chapter of Indian Society for Trenchless Technology, hereafter referred to as
IndSTT.

Section 2:

The address for all correspondence shall be:

Phone No _____

Email _____

Article II: Purpose

Section 1:

The purpose of IndSTT is to meet the following objectives:

- Technical advancement of trenchless technology for public benefit.
- Promotion of better and more effective utilization of trenchless technology.
- Sensitizing stakeholders about trenchless technology applications.
- Professionalizing trenchless technology applications and underground asset management practices.
- Information dissemination about trenchless technology related field.
- Promoting educational, training, study, and research activities in trenchless technology.
- Providing the main networking platform to the sector stakeholders for information and data exchange.

Section 2:

The purpose of this Chapter is to advance the understanding and knowledge base of the next generation of professionals in trenchless and allied technologies locally, nationally, and globally.

Article III: Membership

Section 1:

Membership of the chapter shall be for students enrolled at _____ [name of the institution/ university] pursuing diploma/degree/PG in science and technology.

Section 2:

Members of the Student Chapter shall also be student members of IndSTT.

Article IV: Mentors

Section 1:

There shall be two positions i.e. Mentor & Chief Mentor

Section 2:

Mentor & Chief Mentor shall be full-time faculty of the institution/ university, who shall oversee the chapter and provide assistance and guidance from faculty level.

Section 3:

Both the Mentors shall be members of IndSTT.

Article V: Meetings

Section 1:

Meetings will be held on a monthly basis throughout the academic year. The date, time and place shall be determined by the executive and faculty representative.

Section 2:

Notification regarding date, time and place of all meetings shall be sent through email or other suitable means to each member not less than thirty (30) days prior to the date of such meeting.

Article VI: Chapter Officers & Elections

Section 1:

There shall be at least three (3) officers of the chapter and not more than five (5) and shall consist of President, Vice President, Secretary and Treasurer.

Section 2:

The President shall facilitate all meetings and shall have the authority to act on behalf of the _____ [name of the institution/ university] Student Chapter.

Section 3:

The offices shall be filled by annual elections, which will be held by May 1 of the previous academic year or by appointment of the faculty representative.

Section 4:

The term of office for all chapter officers shall be from May 1 to April 30 i.e. one year.

Article VII: Roles & Responsibilities of Chapter Officers

Section 1:

President of the Chapter shall preside at all meetings, and it shall be his duty to exercise general supervision over the activities and welfare of the chapter and maintain liaison with IndSTT.

Section 2:

Vice President shall perform all such duties that may be assigned by the President.

Section 3:

It shall be duty of the Secretary to record and maintain records of all chapter business that includes keeping minutes of all meetings. Additional duties include notification of upcoming chapter activities to all eligible members.

Section 4:

Treasurer shall be responsible for the fiscal affairs of the Charter and maintaining financial records. The Treasurer shall make all disbursements properly allocated to chapter business, with the prior approval of the Chief Mentor.

Article IX: Fiscal Year Annual Report

Section 1:

The fiscal year shall be the same as that of IndSTT.

Section 2:

At the end of each year, the Chapter shall submit a report of its activities and achievements to IndSTT.

Article X: Amendments

Section 1:

Any Amendment to the Charter shall always be by special resolution.